

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
POLICY AND REGULATIONS COMMITTEE MINUTES  
APPROVED FEBRUARY 21, 2024**

REGULAR MEETING

January 3, 2024

PRESIDING

Dr. Cleopatra Booker, PsyD, Chair

PRESENT

Dr. Cleopatra Booker, PsyD, Chair  
Tiffany Jenkins, Board of Local and Regional Jails  
Geoff Garner, Executive Director, Board of Local and Regional Jails  
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails  
Alison Lautz, Death Investigator, Board of Local and Regional Jails  
Ayesha Osborne, Office of the Attorney General

**Call to Order**

Dr. Booker, Committee Chair, called the meeting to order and welcomed attendees. The presence of a quorum was determined.

**Public Comment**

None

**Motion** by Ms. Jenkins to approve minutes of December 6, 2023, meeting. Second by Dr. Booker. Unanimous approval.

**Motion** by Ms. Jenkins to enter closed session for the purpose of consulting with legal counsel. Second by Dr. Booker. Unanimous approval.

Committee approved individuals to remain during closed session:

Geoff Garner

Mary-Huffard Kegley

Alison Lautz

Ayesha Osborne

**Motion** by Ms. Jenkins to enter open session. Second by Dr. Booker. Unanimous approval.

**Ongoing Business**

- A. Administrative Compliance Policy: Upon Committee request, Mr. Garner reported the Office of the Attorney General (OAG) suggests the proposed Administrative Compliance Policy is within the scope of the Committee and the Board. Committee agreed to forward the proposed policy to the full Board at its upcoming meeting.

- B. Recission of Policies: Committee supports staff's recommendations of policies to be rescinded and/or revised.
- C. MOU with VDH: Mr. Garner reported he is in the process of connecting with VDH to determine appropriate VDH representatives to participate in the workgroups reviewing regulations. Discussion to include review of MOU with VDH regarding authorization, role/responsibility, and necessity of MOU.
- D. Staff reported that workgroups for regulations 6VAC15-40 are ongoing.

**MOTION to adjourn** by Ms. Jenkins, second by Dr. Booker. Unanimous approval.